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MANUAL

WOMAN'S MISSIONARY SOCIETY

OF THE

NORTH INDIA CONFERENCE

OF THE

Methodist Episcopal Church

IN SOUTHERN ASIA.

LUCKNOW:
METHODIST PUBLISHING HOUSE.
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MANUAL

WOMAN'S MISSIONARY SOCIETY

OF THE

NORTH INDIA CONFERENCE.

The Woman's Missionary Society in India was organized January 18th, 1871.

CONSTITUTION.

(*As amended by the Central Conference of* 1896.)

ARTICLE I.—The Association shall be called the Woman's Missionary Conference of the North India Conference of the Methodist Episcopal Church of India and Malaysia.

ARTICLE II.—This Conference shall be associated with and aid the Woman's Foreign Missionary Society of the Methodist Episcopal Church in carrying out its plans, and shall collect funds in this country to help forward the work of educating and saving the women of India.

ARTICLE III.—The Annual Meeting of this Conference shall be held at the same time and place as the North India Conference, at which time reports of work shall be made, officers for ensuing year elected, and counsel taken with reference to the work of women within the bounds of this Conference.

ARTICLE IV.—The wives of the members and probationers of the North India Annual Conference, the missionaries appointed by the Woman's Foreign Missionary Society of the Methodist Episcopal Church, Deaconesses and workers formally elected by the North India Annual Conference and assistants while in charge of work, shall constitute the membership of this body; provided that all such members shall be subject, and only such women workers entitled, to appointment by the Bishop in the Annual Conference list of appointments.

ARTICLE V.—The Officers of the Conference shall consist of a President, two Vice-Presidents, a Secretary, an Assistant Secretary and a Statistical Secretary, to be elected annually from among its members.

ARTICLE VI.—A Committee of Reference and Finance shall be elected annually, to which all special matters shall be referred for decision, and which shall meet to consider estimates for the Woman's Foreign Missionary Society work, at the same time and place with the Finance Committee of the Annual Conference. This Committee shall be composed of the Official Correspondent, Treasurer and five other members of the Conference who are in charge of work of the Woman's Foreign Missionary Society, all of whom shall be elected annually by ballot during the Conference Session, except the Treasurer, who is appointed by the General Executive Committee of the Woman's Foreign Missionary Society of the Methodist Episcopal Church.

ARTICLE VII.—Any number of women contributing not less than five rupees may form a Society, auxiliary to this Woman's Missionary Conference, by electing officers and arranging plans for meetings and work.

ARTICLE VIII.—Each Auxiliary Society may appropriate its own funds for Mission work, and report both work and funds to the Annual Meeting of this Conference.

ARTICLE IX.—This Woman's Missionary Conference shall work under the direction of the North India Annual Conference, receiving its sanction to estimates, plans of work, etc.

ARTICLE X.—This Constitution may be changed or amended at any meeting of the Central Conference.

RULES OF ORDER.

1. Each meeting of the Society shall open and close with religious services.

2. All business, excepting such as may be brought forward by the President, shall be introduced by motion.

3. All resolutions to be discussed shall be presented in writing, if the Secretary or any member request it.

4. All members in speaking shall respectfully address the Chair.

5. No member shall leave the room without permission from the Chair.

6. The President shall appoint all committees not otherwise specially ordered by the meeting

7. It shall be in order for any member, when she thinks a question has been sufficiently discussed, to move that the question be taken without further debate: and if the motion be sustained by two thirds of the members present voting, the main question shall then be put without further discussion.

ORDER OF BUSINESS.

Calling the Roll.
Reports of Auxiliaries.
Reports of Districts.
Communications.
Report of Examining Committee.
Reports of Editing and Statistical Committee.
Report of Reference and Finance Committee.
Unfinished Business.
Election of Standing Committees.
Miscellaneous Business.

CONSTITUTION FOR AUXILIARIES.

ARTICLE 1.—This Association shall be called the Woman's Missionary Society of——, auxiliary to the Woman's Missionary Conference of the North India Conference.

ARTICLE 2.—The object of this Association shall be to aid the Woman's Missionary Society in interesting Christian women in the evangelization of heathen women, and in raising funds for this work.

ARTICLE 3.—The payment of eight annas annually by Native Christian Women, and one rupee by European Women, shall constitute membership, and, in auxiliaries organized in our English work, any person contributing Rs. 2-8 per quarter for one year, or ten rupees at one time, shall be constituted a life member.

ARTICLE 4.—The officers of the Auxiliary shall be a President, three or more Vice-Presidents, a Recording Secretary, Corresponding Secretary, and Treasurer, who together shall constitute an Executive Committee to administer the affairs of the Auxiliary.

ARTICLE 5.—Meetings of the Auxiliary for business and communication of intelligence shall be held on the——of each month. The anniversary meeting shall be held early in the month of November, when the Annual Report of the Secretary and Treasurer shall be read, and the officers for the ensuing year elected.

ARTICLE 6.—This Constitution and the accompanying Bye-Laws, may be changed or amended at any regular meeting of this Society, by a two-thirds vote of the members present, notice of such intention having been given at a previous meeting.

[All auxiliaries shall report their annual collections at their respective District Conferences, such reports to be sent by the several District Conference Secretaries to the Annual Conference.]

BYE-LAWS.

1. It shall be the duty of the President to preside in all meetings of the Society, and to supervise its general interests

2. It shall be the duty of the Vice-Presidents to perform the duties of the President, in the absence of that officer, and to aid in devising means for the efficiency of the Society.

3. It shall be the duty of the Recording Secretary to keep a record of the proceedings of the Society, and provide the pastor with notices of the meetings.

4 It shall be the duty of the Corresponding Secretary to conduct the correspondence of the Society.

5. It shall be the duty of the Treasurer to collect the dues of members, and to hold in trust the funds of the Society, keeping a book of accounts.

OFFICIAL RELATION OF LADY MISSIONARIES.

1. *In general.*—The position of a lady missionary placed in charge of work in connection with any of our circuits or stations, is the same as that of a second missionary or junior preacher, to whom special work is assigned.

2. *In particular.*—The general plans of work, such as establishing new schools, employing and dismissing head teachers, arranging terms of tuition, board, etc, and preparing a course of study, when these matters are not fixed by Trustees or by an Educational Committee, selecting classes of people among whom Zenana work may most successfully be carried on, arranging dispensaries, and deciding the proportion, of medical work to be given to natives and Europeans, Christians and non-Christians, etc. etc, all such *general plans* shall be arranged by the lady in charge of the special department of work, after free consultation with the Preacher-in-Charge and with his consent. In all cases the lady missionary may advise also with the Presiding Elder of the district, and in differences of opinion, secure his decision.

3. The lady missionary in charge of work has full liberty to do the work assigned her in her own way, and to carry out the internal arrangements of her department in the manner which she deems best adapted to secure success.

4. The relation of the Presiding Elder to the work under the charge of a lady is the same as it would be were it in charge of a member of Conference; he having a general advisory supervision, auditing the accounts, (when not done by Trustees) making suggestions, etc., exactly as with all the other work of his District.

5. Lady missionaries in charge of work and all missionaries of the Woman's Foreign Missionary Society are appointed by the President of Conference, at the same time and in the same manner as the appointments of Conference are made.

6. All new buildings and extensive repairs or changes shall receive the sanction of both the Preacher-in-charge and Presiding Elder, even though no appropriation of money be asked.

7. Missionaries of the Woman's Foreign Missionary Society are expected to attend the Annual Conference of their Mission that they may confer with other members of the Mission upon all topics connected with their own department. They will be expected to devote their time and attention to their legitimate work, as all their temporal necessities will be provided for by the Society.

8. They are expected to study the Vernacular and pass in the Course of Study : if any one is unable or unwilling to do so, it shall be considered a sufficient reason for requesting the General Executive Committee of the W F M. S. to recall her, unless she show superior general efficiency and adaptability to the work.

9. Missionaries who are not drawing a salary, and are directly engaged in the work of the W. F. M. S., are entitled to the services of a personal teacher.

RULES RELATING TO ASSISTANTS.

The following rules for the employment of Assistant Missionaries have been adopted :—

1. Young ladies assisting in mission work shall receive the increase of salary for each examination given, only on having a corresponding number of years of experience and satisfactory adaptability to the work.

2. Salaries shall be paid according to the following scale ; during the first year of probation from Rs. 25 to Rs. 45 *per mensem* shall be given.

After 1st year's examination Rs. 45 *per mensem*.
„ 2nd „ „ „ 50 „ „
„ 3rd „ „ „ 55 „ „
„ 4th „ „ „ 60 „ „

3. Furniture, conveyance for work and *munshi*, until the course of study shall have been completed, shall be supplied by the mission.

4. Assistants not residing in the mission homes, shall receive not more than Rs. 30 *per mensem* with conveyance, and not more than Rs. 40 without conveyance, except in cases approved by the Reference Committee. But in case of such Assistants as have already resided five years or more in the Mission Homes, special action may be taken by the Reference Committee.

5. The board of Assistants is fixed at Rs. 25 *per mensem* including all servants, except *ayahs* and *punkhawalas*.

6. All persons who take up work in our mission, must pledge themselves to abstain from all use of wine or other intoxicating liquors, during their time of service with us, whether in our homes or when visiting friends in the stations where they are working.

7. Assistants are allowed annually six weeks of holiday with salary. Medical Assistants come under all rules applying to other Assistants, unless in case of special action.

8. In case any Assistant voluntarily leaves the work before the end of the year, for any cause save illness. or other reason satisfactory to the Superintendent, she shall be required to refund her travelling expenses.

9. Assistants coming to us from other Missions shall furnish certificates of standing and examinations, and their salaries will be regulated thereby according to our scale.

10. In employing or dismissing an Assistant, the Missionary with whom she would be or is associated and the Presiding Elder of that District, shall be a Committee to act in reference to it. But when the Assistant is to be a member of one of the Ladies' Homes, all the resident missionaries of the Home shall be allowed a vote.

11. The following has been adopted by the General Executive Committee :—

Resolved, that assistant teachers in schools under the supervision of Missionaries of the W. F. M. S. be under the direction and employment of said Missionaries, who shall be responsible for the work and expenditure of such assistants.

12. In the employment and dismissal of Preachers and Teachers or other assistants, either of the Parent Society or our own, whose names appear on our lists of appropriations, the consent of the Preacher-in-Charge of the Circuit and the Presiding Elder of the District must be secured.

13. Assistants may be transferred by the Presiding Elder with the consent of the Lady in charge of the department in which they are employed.

14. When these Assistants, being members of our Church, have, by several years of faithful service, come to be received as belonging permanently to our body of workers, they may, on the recommendation of the Ladies' Society, when such exists, or by a Quarterly Conference, be formally recognized by the Conference and appointed as are Lady Missionaries.

15. In case of a transfer of an Assistant, from one Conference to another, a written permission shall be secured signed by the Preacher-in-Charge and Presiding Elder with whom the person may be employed, when, according to the conditions in Rule 10 the engagement may be completed.

COURSE OF STUDY FOR MISSIONARIES AND ASSISTANTS.

First Year.

Forbes' Hindustani Grammar to Prosody, with the 1st and 2nd Urdu or Hindi Books.

The four Gospels in Roman-Urdu, with writing and spelling.

Written translation in Roman Urdu, of English 1st book (Nesfield's). Conversation in Hindustani.

Writing in the character from the First Urdu Book. (Last four pages).

Required to be read :—Hunter's Short History of the Indian People.

Second Year.

Mirát-ul-Urús, (through the letter from Asgari's father) ; Dharm Tula.

Arithmetic, (through Fractions). Written translation in Roman-Urdu of the English Second Book (Nesfield's)

Writing in the character from the First Hindi Book (Last four pages).

Required to be read :—Wilkins' Hindu Mythology. (Rs. 7, The Methodist Publishing House, Lucknow.)

Third Year.

Mumuksh Britant. Remainder of Mirát-ul-Urús. Forbes' Persian Grammar with exercises.

Arithmetic through Square Root)

Required to be read :—Hinduism in its relation to Christianity (Robson's, Rs. 4-4, Thacker Spink & Co., Calcutta).

FOURTH YEAR.

Gutka, Part II (Poetry optional).
Gulistan, 2 Books.
Intikhab-i-Dilchasp.
An Essay in Hindustani, not less than two pages of foolscap, nor more than four.

Recommended to be read :—Sell's Islam ; Forman's Arya Somaj

Required to be read :—Religious Reforms (Four parts), Popular Hinduism Philosophic Hinduism Vedic Hinduism, Modern Elective Systems, (2½ Annas each, Methodist Publishing House, Lucknow).

BENGALI COURSE OF STUDY FOR MISSIONARIES AND ASSISTANTS.

FIRST YEAR.

1st and 2nd Readers. (C. V. E. S.)
Translation of English 1st Reader. (C. V. E. S.)
Rouse's Bengali Grammar.
Four Gospels in Bengali.
Conversation in Bengali.
To be read :—Hunter's Indian History.

SECOND YEAR.

Translation of 2nd English Reader. (C. V. E. S.)
Psalms
Bodhodoi
Bostan Bichar.
To be read :—Wilkins' Hindu Mythology.

EXAMINATION REGULATIONS.

The examinations of Missionaries and Assistants shall be conducted by the Board of Education and Examination, consisting of fourteen members, one of whom shall be chairman and another registrar. The Board shall be continued for a term of four years, subject to re-appointments, vacancies to be filled at each session of the Annual Conference.

The chairman shall assign to each examiner the book or subjects in which she is to examine, for which she shall send to the chairman printed or written questions, at least ten in number, two weeks before the time of examination.

In making out these papers, examiners should allow the candidates to read at least three passages They have also the right to question in Grammar throughout the four years' course.

These examinations will be held during the third week in December, in locations convenient to the students and under the personal supervision of some member of the Board delegated by the chairman.

The examinations shall be given in writing and in the presence of witnesses. The papers shall be sent to the examiners to whom they respectively belong and shall be graded on a scale of 100, one mark to be subtracted for a mistake in the meaning of a single word and five marks, for a real mis-translation of a sentence; miniumm number of marks required 65. The examiners shall report results to the registrar. The member of the board, supervising the examinations, shall require candidates of the first and second years to write in the character from dictation.—(*See Course*).

The supervisor shall test the students of the first and second year in conversation and pronunciation and

shall ask all candidates whether the required books have been read. These results should be sent at once to the registrar.

No candidate who has failed in any part of one examination shall be allowed to present herself for the next until she has passed in the previous subjects.

An Entrance certificate shall be accepted as an equivalent to a first year's examination, and an F. A. certificate to a second year's, with the exception in both cases of Forbes' Grammar.

Those who receive certificates of examination are expected to pay for them.

RULES RELATING TO DEACONESSES.

(*Adopted by the Central Conference at Poona in* 1896.)

1. Where clearly indicated by Providence, with the consent of the Conference Board and of the Presiding Elder, Deaconess Homes may be established, the object of such institutions being to promote the work of Deaconesses as recognized by the Discipline of the Methodist Episcopal Church, to provide homes for them, to furnish them with necessary support, instruction and training and, as far as practicable, to provide for such forms of Christian charity as may be developed in the prosecution of their work.

2. The Superintendents of Deaconess Homes shall be appointed by the Annual Conference.

3. The duties of the Central Conference Board of Deaconesses shall be to maintain uniformity of rules and customs relating to Deaconesses and Deaconess Homes in the different Annual and Mission Conferences of India and Malaysia; and all questions of common interest shall be referred to this Board for decision.

4. Provision shall be made for a Superintendent

of a Deaconess Home to be a member of the Annual Conference Board of Deaconesses

5. The Annual Conference Board of Deaconesses shall require to have submitted to them a certificate of health from a physician in the case of each candidate before she is received as a full deaconess,

6. Only those legally recommended by the Quarterly Conference and accepted by the Annual Conference Board shall be recognized as deaconesses, or receive the designation.

7. As far as possible, candidates are required to take a course of study in a training school; but, when this is not possible, an examination in the course of study laid down by the Central Conference shall be required by the Board of Deaconesses before candidates are admitted as probationers.

8 When a sister who shall have devoted her life to this work, in connection with a Deaconess Home, is laid aside from active work by the infirmities of age, she shall be entitled to a continued residence in the Home, or else receive an equivalent provision in money, and be permitted to reside elsewhere.

9. Deaconesses shall wear a simple uniform, not only for protection and recognition, but also for economy of time and money, and Conference Boards of Deaconesses shall require this purpose to be kept in view by all deaconesses. The same uniform shall be adopted by all Deaconess Homes.

10. Deaconesses shall receive an allowance of Rs. 30 a month, and probationary deaconesses, Rs. 15 a month, with *munshi* or *pundit* for four years, except when said probationer has had experience in work and has already passed the four years' course of study in the Vernacular.

11. Bible-women who devote their entire time to

Christian work, and whose gifts, graces and usefulness have been proved by past service, may be recognized and set apart as deaconesses on election by the Board of Deaconesses of their Conference.

12. All candidates for admission into Deaconess Homes shall be received on three months' trial, after which a written application shall be presented to the Conference Board of Deaconesses, who may admit such as probationary deaconesses whose age is not less than twenty, nor more than forty years.

13. Those admitted into a Deaconess Home shall consent to abide by the decisions of the Superintendent in all matters, and cheerfully give all their time to the work assigned them.

14. No deaconess or probationer shall solicit money unless duly authorized, and all donations and money received for services rendered shall be paid into the treasury of the Home to be applied to its expenses.

15. The position of associate deaconess shall be allowed to those who for any reason cannot meet all the requirements of the rules fixed by the Discipline and the Conference Board of Deaconesses, and shall be permitted to wear the prescribed uniform while living in the Home.

16. The following three years' course of study is compulsory for all deaconesses, except in cases of persons who have taken a course which the Board of Deaconesses consider an equivalent. We recommend that the Bible be studied in the order adopted in "Bible studies," by Dr. A. E. Dunning, which book is added to the present course.

COURSE OF STUDIES FOR DEACONESSES.

First Year.

I. The Old Testament as a preparation for the Christian Church.

1. The divine religion given to man.
2. The development of the divine religion in the life of the chosen people.
3. Lives of the chief founders of the Old Testament Church:—Abraham, Jacob, Joseph and Moses.

II. The Old Testament as a preparation for Christ.

1. Sacrifices.
2. Types.
3. Kingdom.
4. Prophets.
5. Lives of the chief prophets of the Old Testament Church:—Samuel, David, Elijah, Daniel.

To be read:—Pentateuch, historical books and Jeremiah, Ezekiel and Daniel.

Other Studies:—Catechism No. 2, Binney's Theological Compend, Vernacular according to Mission course.

Second Year.

I. The New Testament as a manifestation of Christ.

1. Facts in the life of Christ and the order in which they should be taught.
2. Doctrines of Christ.
3. Life of Christ and of the twelve Apostles.

II. The New Testament as a revelation of Christian doctrine.

1. Relation of the facts to the doctrine.
2. Study of Christ as Teacher.

To be read:—The Four Gospels, the Messianic Psalms, Isaiah and Minor Prophets, Hurlbut's Outline Normal Studies.

Other Studies :—Smith's Smaller History of the Bible, Vernacular according to the second year's Mission course.

THIRD YEAR.

I. The New Testament as the revelation of the Christian Church.

1. Its essential elements.
2. Its history in the New Testament.
3. The progress of doctrine in the New Testament
4. The doctrines in the Acts and Epistles.

II. Life of Paul.

To be read:—Acts, the Epistles, Revelation.

Other Studies :—The Discipline, Hurst's Church History.

FOR THOSE PREPARING TO BECOME TRAINED NURSES.

FIRST YEAR.

Bible course (as in first year above.)
Discipline, Catechism No. 2, Physiology (Hutchinson.)

SECOND YEAR.

Nursing Manual ; Practical training in hospitals as far as possible.

Course recommended to be read by all the classes.—
How to Study the Bible (Moody); The Christian's Secret of a Happy Life, (H. Whitall Smith); Life of Elizabeth Fry; Life of Sister Dora; Life of Christ, (Geikie); Deaconesses, Ancient and Modern, (Wheeler); History of India, (Hunter); Hindu Mythology, (Wilkins).

RULES RELATING TO BIBLE READERS.

1. Annual examinations in the Bible Reader's Course of Study shall be held at the District Conferences.

2. Passing the examinations in this course of study, or unusual efficiency in the candidate, shall be the standard for the increase of pay. The scale of salary for Bible-readers taking the advanced course is from Rs. 4 to Rs. 8, and for those taking the elementary Course, from Rs. 2-8 to Rs. 4.

3. Girls or women who have passed a part or the whole of the Bible-reader's course of study, shall not be allowed the increase of salary until they shall have given such a number of years of satisfactory work as corresponds with the number of examinations given.

4. Bible-reader's are required to give five hours of work daily for full salary and are allowed one month of vacation with salary during the year.

5. Dispensary Assistants should be required to pass the same course of study as other Bible-readers.

6. All preachers and exhorters, whose wives are on the list of preachers in our *Estimates*, shall have their salaries fixed by the Finance Committee, which salary shall include both man and wife, but, if deemed expedient, when the wife is working under the direction of the Woman's Society, such portion of the salary fixed as the Finance Committees may approve, may be paid from the fund of the Woman's Missionary Society.

7. Conveyance may be given for Zanana work, as the Presiding Elder and Superintendent of the work may deem necessary, but the payment shall be in accordance with *exact expenditure*, and not an approximate monthly allowance.

8. The salaries of teachers for small schools of the Goucher and Frey School grade, shall be fixed by the Preacher-in-Charge and the Presiding Elder conjointly, and this salary shall include the man and wife, work being arranged for both. But a portion of this amount, for the woman's work, may be paid from the funds of the Woman's Foreign Missionary Society, if so approved by the Ladies' Finance Committee.

9. Teachers of this grade of school shall be paid a salary ranging from Rs. 2 to Rs. 5 when a man lives in his own *mohalla* or village, and the man only is employed; and from Rs. 5 to Rs. 8, when the man and his wife are both employed.

10. There shall be no special grant, above the fixed salaries, for *dais* or other personal servants.

11. *Whereas* it is desirable for the permanent success of our work in India that such work become as far and as early as possible self-sustaining and self-controlled; therefore:—

Resolved, that the Missionaries should endeavor to keep this end in view in all arrangements with their employes, and encourage Christian teachers and Bible-readers to work voluntarily, or at such low rates as the income of their husbands will admit.

COURSE OF STUDY FOR BIBLE READERS

First Year.

1. Dharm Tulá (Hindí).
2. Arithmetic: Addition and Subtraction.

3. Muqaddas Kitáb ká Ahwál, Parts I and II (Urdú, Hindí or Roman.)
4. Dictation in Roman-Urdú and in Hindí o Urdú.
5. Grammar (for hill districts.)

SECOND YEAR.

1. Mumuksh Brittánt.
2. Tạlím-un-Nisán.
3. Baibal Bar-Haqq.
4. Arithmetic : Multiplication and Division.
5. Dictation in Roman-Urdú and in Hindí or Urdú.
6. Grammar (for hill districts).

THIRD YEAR.

1. Jugrafiya-i-Pák Kitáb, (Roman-Urdu, Franklin's.)
2. Mizán-ul-haqq.
3. Temperance Catechism in Roman-Urdu.
4. Dictation in Roman-Urdu and in Hindi or Urdu.

FOURTH YEAR.

1. Sat Mat Nirúpan.
2. Khawaif-us-Sabaif (omitting the Tatimma.)
3. Dictation in Roman-Urdu and in Hindí or Urdu.
4. Essay.

ELEMENTARY COURSE OF STUDY FOR VILLAGE BIBLE-WOMEN WHO HAVE NOT BEEN EDUCATED IN BOARDING SCHOOLS.

FIRST YEAR.

First and second books in Urdu or Hindí.
Dictation, words of one syllable in Urdu or Hindí.
Counting and writing numbers to 100.

The Lord's Prayer, Ten Commandments, (abbreviated), The Apostles Creed; Small Catechism (Butcher's).

On completion of these studies, Bible-women who work the required time may receive Rs. 2-8 *per mensem*.

SECOND YEAR.

The Gospels of Matthew and John in Urdu or Hindí.
Writing from copy in Urdu or Hindí.
Reading and writing numbers to 10,000.
Ten Commandments (complete), Mudge's Catechism (complete.)

On the completion of these studies Bible-women who work the required time may receive Rs. 3 *per mensem*.

THIRD YEAR.

The Gospel of Luke and the Acts in Urdu or Hindí.
First and Second Books in a second Language (Roman-Urdu if possible).
Temperance Catechism.
Dictation from Luke' Gospel in Urdu or Hindí.
Dictation in Roman Urdu.
Addition to thousands.
Catechism (Badley's).

BENGALI COURSE OF STUDY FOR BIBLE READERS.

FIRST YEAR.

1st and 2nd Readers, C. V. E. S.
Aurunodoí (Peep of Day).
John's Gospel.
Lennie's Elements of Grammar. (Bengálí with Urdú).

SECOND YEAR.

Dharam Pustak-Itihás.
Bodhodoi.
Bengálí Arithmetic, through four simple rules.

ALTERNATE COURSE OF STUDY FOR THE HILLS WHEN DESIRED.

FIRST YEAR.

Dharam Tulá.
Zanána Reading Book in Hindí.
Dharm Pustak ká Itihás.

SECOND YEAR.

Mumuksh Brittánt, Baibal Bar-Haqq.
Hindí Arithmetic, through four simple rules.

THIRD YEAR.

Scriptural Geography in Hindí.
Mat Parikshá, Yátrá Swapn Udai.

FOURTH YEAR.

Sat Mat Nirúpan.
Isaiah and Psalms in Hindí.

FOR SCHOOL INSPECTRESSES' TEST.

For Inspectresses of the lower grade, the course of study for Bible-readers, with the addition of Compound Numbers and Fractions, and Geography with maps.

For the Inspectresses of the upper grade, the course of study for the middle class in our Vernacular schools.

UNIFORM COURSE OF STUDY FOR CITY AND VILLAGE SCHOOLS.

Class VII. B.

First Book. (*Urdú.*)
Do. (*Hindí.*)
Writing easy words.
Counting and writing figures to 100, and easy Addition.
Mudge's Catechism, first half.

Class VII.

Second Book. (*Urdú.*)
Do. (*Hindí.*)
Dictation from Reading Books.
Addition, Subtraction and Multiplication to 10.
Mudge's Catechism, (complete).

Class VI.

Third Book. (*Urdú.*)
Do. (*Hindí.*)
Persian Reader.
Dictation from Reading Books.
Multiplication and Division.
Map of District.
Badley's Catechism, 33 Lessons.

Class V.

Natural History.
First Book, Roman.
Urdú Grammar, Part I.
Natural History, Hindí Grammar.
Persian Reader.
Dictation.
Simple and Compound Rules of Arithmetic (rules learned by heart.)

Geography of N.-W. P. and Oudh.
Badley's Catechism.
Matthew's Gospel, 7 Chapters.

Class IV.

Reading Book—Poetry. (*Urdú.*)
Book of letters.
Urdú Grammar, Part II.
Hindí Selections, Hindí Grammar.
Persian Reader.
Dictation and Letter-writing.
Arithmetic, Simple and Compound Proportion and Discount.
History of India, (M. P. House.)
First Geography.
Mark's Gospel, (complete.)

Class III.

Natural Science and Village Sanitation, and Book of Letters.
Urdú Grammar.
Persian Grammar.
Selections and Grammar. (*Hindí.*)
Vulgar and Decimal Fractions, Compound Interest and Square-root.
Composition. (*Inshá o Imlá.*)
History of India.
First Geography.
Acts of the Apostles.

RELIGIOUS INSTRUCTION.

Suwálát i Ilm i Iláhí, Parts 1st and 2nd.
Bhajans, Berean Lessons ; S. S. Tickets.

ORPHANAGES AND BOARDING SCHOOLS.

The two orphanages established at Bareilly and Pauri having increased their accommodation, no new orphanage shall be established in our Mission. Only children having no responsible guardians shall be admitted to those institutions.

In time of famine or other distress, when children, having no responsible guardians, are placed in the boarding schools, they shall be, as soon as practicable, removed to the orphanages.

In stations where we have orphanages and boarding schools for Christian girls, surplus funds from local sources may be invested for the endowment of such institutions.

The Conference recommend, as a basis for estimating, Rs. 4 monthly for orphans in the plains, and Rs. 5 for those in the hills, this amount to include whatever may be required for ordinary repairs ; from this all sums received from Government for the support of orphans are to be deducted, and separate estimates made for the Educational department, deducting Grant-in-aid.

For Girls' Boarding Schools, Rs 2-8 in the plains and Rs. 3 in the hills is fixed as the amount to be estimated for each girl.

Girls who go out from these schools shall receive no aid whatever from the Mission in the way of marriage outfit.

Our Boarding schools shall not admit as free boarders girls who can attend day schools until they have passed the VIth class examination.

Grinding shall be considered a requirement in district boarding schools.

Where the number in the middle section of these school is less than eight, which is required by the grant-

in-aid rules, the girls of such classes shall be sent to Moradabad, Bareilly, Lucknow or Pauri and the Upper Primary shall be made the hightest standard of such schools.

Travelling expenses of pupils going home for vacation shall be paid by the persons taking pupils out.

No girl shall be received into any Boarding school, without bringing a certificate from the school which she last attended.

Day schools, rather than boarding schools, should be established in the remote stations, especially those to which a Missionary of the Parent Board is not regularly appointed.

In the High School in Lucknow, no scholarship shall be allowed, except to girls who have passed the Upper Primary examinations in the Boarding schools.

Christian parents are requested to send their children to school in the immediate district in which they reside, and to continue them in the said schools throughout the year.

The different stations of our mission being now provided with Boarding schools, only girls from the Bareilly District shall hereafter, be received into the Boarding Department of the Orphanage. (Action of Finance Committee, 1887.)

TUITION IN BOARDING SCHOOLS.

The following scale of fees for our Boarding schools was adopted by the Central Conference of 1898.

Where the monthly income is from Rs. 7 to 8 clothing only.

,,	,,	,,	,,	8—10	,,	and	As. 4
,,	,,	,,	,,	10—12	,,	,,	,, 8
,,	,,	,,	,,	12—15	,,	,,	,, 12
,,	,,	,,	,,	15—18	,,	,,	Re. 1-0-0
,,	,,	,,	,,	18—20	,,	,,	,, 1-8-0
,,	,,	,,	,,	20—25	,,	,,	Rs. 2-0-0
,,	,,	,,	,,	25—30	,,	,,	,, 2-8-0

Above Rs. 30 a fee of Rs. 3, or whatever may be the actual expenses of board, in addition to clothes.

Where there are more than one boarder in any of our institutions supported by the same person, the charge for each pupil after the first shall be two-thirds of what it would have been had she been the only boarder from that family. No other reduction shall be made except on the recommendation of the Presiding Elder, and on the concurrence of the Reference Committee, and these shall be made only so far as, in the judgment of the Reference Committee, the financial condition of the institution will admit and the necessities of the case require. But in no case shall the manager or principal make any reduction on his own responsibility.

If parents are unable to pay the fees, pupils may be allowed to give an equivalent in work.

Girls shall attend the Boarding School of the District in which they live, or, in case they desire to attend another school, they shall pay full fees in that school.

COURSE OF BIBLE STUDY FOR BOARDING SCHOOLS.

First year.—Mudge's Catechism.

Second year.—Badley's Catechism.

Third year.—Scripture History from the Creation to the entrance into Canaan, studied from the text, and the Gospel of Matthew.

Fourth year.—Joshua, Judges, Ruth, I Samuel, and Gospel of Mark.

Fifth year.—II Samuel, Kings to the Captivity, Gospel of Luke.

Sixth year.—Restoration and Prophecies concerning Israel and Christ. Gospel of John.

Seventh year.—Life of Christ and Acts.

Eighth year.—Romans, Hebrews and John with Old Testment allusions.

Where a class cannot complete the whole of the studies of the Scripture Course, the Superintendent of the school may abridge the books required, so as to bring them within the ability of the classes, but the outline should not be abridged.

RULES RELATING TO CANDIDATES FOR THE MUTTRA TRAINING SCHOOL.

Resolved,—That pupils in our orphanages and boarding schools, both English and Native, be required to spend one year or at least six months, *if possible*, in the Muttra Training School, before being employed as mission workers.

QUALIFICATIONS REQUIRED FOR ADMISSION.

1. The Candidate must be not less than sixteen years of age.

2. She must furnish a health certificate from a lady physician.

3. An applicant for the Vernacular Course must have passed the Upper Primary examination as taken by our Conference Committee of examiners; for the English Course she must have passed the VII Standard examination or its equivalent.

4. She must have manifested steadfast Christian character and a desire to be useful.

Candidates for the full course, from within the bounds of the North India Conference, must be recommended by the missionary ladies of the station, and the Quarterly Conference of the Church, to which they belong, to the Woman's District Conference.

Candidates from other missions, or from Conferences

of our own church, should make their application to the Reference Committee of the North India Conference.

Arrangements shall be made for a shorter course for those women who can not take the full course of study, and such women may be admitted on terms agreed upon by the ladies of the station from which they come, and the Superintendent of the training school.

Ladies sending women who are already in mission employ, for the short course, may be allowed to use the salary of those women, or such part of it as may be necessary, for their expenses while in the school.

MEDICAL STUDENTS.

Pupils wishing to join the Training Class of the Bareilly Hospital, shall bring their scholarships of Rs. 5 *per mensem* with them, shall reside in the hospital premises and be under the direct control of the physicians in charge.

Each candidate shall be at least sixteen years of age, shall have a knowledge of reading and writing in at least one vernacular, and, if possible, a knowledge of the Roman character and shall bring with her a recommendation for diligence and obedience, from the proper authorities.

Girls may be sent to the Agra Medical School on Dufferin Scholarships, but, in case any are sent on Mission scholarships, they shall be required to sign an agreement in which they promise to refund the amount of such scholarships

REPORTS.

The following items are included among the "Bye-Laws of the General Executive Committee":—

1. Missionaries are required to send annual and quarterly reports to the Corresponding Secretary having

charge of their work, and the action of the General Executive Committee will be communicated to the missionary through that Secretary or the correspondent appointed for their field by said Committee, and no other instructions are to be considered as official.

2. They are especially requested to include in their reports all items, anecdotes, and incidents of interest, in a manner suitable for publication in the Woman's Missionary Friend.

The following is the action of the General Executive Committee at the session of 1879.

Resolved,—That the ladies in each mission having work under the Society are requested to designate one of their number each year to prepare a summarized report; and that the other ladies be requested to provide the one so designated with the necessary particulars of their own work before the 10th of January, so that she may prepare and mail her summarized report by the 1st February at the latest.

Resolved,—That each lady appointed to prepare a summarized report send the same to the Corresponding Secretary chosen by the Executive Committee as the Correspondent of the Mission for which the report is made.

In the North India Conference this "summarized report" is the one prepared by the Editing Committee, and the date fixed as the latest for receiving manuscripts by that Committee is the 15th of December.

WITH REGARD TO FINANCES.

The following has been adopted by the General Executive Committee.

Resolved,—That the funds of the W. F. M. S. be entirely under the control of the General Executive Committee, to be used only for the purposes designated at the

General Executive Committee Meeting. If any surplus fund remain in the foreign treasuries from unused appropriations, exchange, or any other sources, they must be reported to the Branches from whose monies they accrue, to be apportioned by the General Executive Committee, or by the Committee of Reference, for the work already in hand.

Resolved,—That Contingent Money shall be used for emergencies arising in work, in the interim of the sessions of the General Executive Committee, with the consent of the Committee of Reference, all new work to be subject to the approval of the Parent Board; whenever the amount called for shall exceed that of the Contingent fund allowed by Branch receiving demand, the Corresponding Secretary shall consult the Committee of Reference, who shall have power to direct the sum to be supplied from the Contingent fund of other Branches.

Resolved,—That we request our Missionary treasurers to forward their estimates, properly approved, to the Corresponding Secretary of the N. Y. Branch, that she may present them to the authorities of the Parent Board for their action, on or before the middle of April.

Resolved,—That when requisitions are made upon the General Executive Committee for money for building purposes, a statement shall be made of the whole amount that will probably be required for the purpose named.

The following are taken from the Bye-laws of the General Executive Committee:

1. Missionaries shall incur no expense during the year to be met by this Society, for which the estimate has not previously been submitted to and approved by the General Executive Committee at its annual meeting

2. They shall credit to the Society all donations received for the support of their work, and annually report the same with their financial statement.

3. A medical Missionary shall be accountable to the Branch from which she is sent. She shall keep an itemized account of receipts and disbursements of all fees received for medical service; such receipts may be used for necessary expenses in her medical work, any surplus being credited to her Branch.

4. All real estate of the W. F. M. S. in India is held in trust by the Agents of the Mission Secretary of the Methodist Episcopal Church, according to the order of the General Conference of 1872.

The usual Committee for auditing the Station and Treasurer's accounts shall also audit the accounts connected with the work of the Woman's Missionary Society.

The money belonging to the Woman's Foreign Missionary Society shall be held by the Treasurer of the Conference, and paid out on the orders of the Presiding Elders, the Treasurer furnishing a quarterly statement of receipts and payments to the Corresponding Secretary of said Society in this Conference.

From Finance Committee Action: (1.) Salaries paid to wives of Native members and probationers of the Annual Conference must be approved by the Finance Committee.

(2.) All balance of appropriations in hand at each station shall be returned to the Treasury at the end of the year, and reported to the Finance Committee.

(3.) All drafts on the W. F. M. Society Treasurer for the North India Conference hall be signed by the President of the Conference, as is done in the case of the Parent Society drafts.

(4.) Salaries of Assistants shall be drawn only from the time, and for the time, that such Assistants are actually employed.

(5.) With the estimates for the education of Christian girls, a statement shall be presented to the Finance Committee giving number and circumstances of such girls.

(6.) With the estimates for Schools, a statement shall be presented to the Finance Committee giving growing number and grade of schools, attendance and monthly expenditure.

(7.) With the estimates for buildings, plans and detailed estimates shall be presented to the Finance Committee.

(8.) The estimates for current and special repairs shall be presented to the Finance Committee as separate items.

(9.) When monies are received from any source for the endowment of institutions connected with the W. F. M. S. work in the North India Conference :—

(*a.*) The Presiding Elder of the District, the Preacher-in-Charge of the Circuit, within whose bounds the institution is located, and the lady Missionary in charge of the institution, shall constitute a Committee to arrange for the investment of the endowment fund. (*b*) All such investments shall be made in the name of the Conference Board of Trustees. (*c*) Such funds shall not be drawn from the Treasury until required by said Committee for investment. (Action of Conference Finance Committee accepted by the Ladies' Finance Committee, 1884.)

(10.) It is arranged that an allowance of rupees two hundred for furniture be paid into the Treasury for each new Missionary, and drawn as needed by the Homes, upon order of three Missionaries of the Society : and if a surplus remains at the end of each year, it shall be returned to the Home Treasury. The money may be used for the purchase of needed substantial furniture.

(11.) The Editor of the Zanana Paper is appointed by the Central Conference and the management of the paper is entrusted to a Committee of six persons, including the Editor, three from the North India Conference and three from the North-West India Conference, appointed by their respective Conferences.

(12.) Our statistical year shall end October 31st, to correspond with the Conference statistical year.

[For the formation and duties of the Finance and Reference Committee, see Art. VI of Constitution.]

(13.) All requests for money from members and auxiliaries of the W. F. M. S. should be made through *official channels only*.

(14.) The estimates shall be prepared at least one month before the meeting of the Finance Committee, and a copy shall be presented both to the Presiding Elder and to the Ladies' Finance Committee.

The Central Conference of 1898 passed the following rules, relating to accounts.

1. Every Preacher-in-charge, or Presiding Elder, or other Mission worker, who acts as pay-master or handles Mission money, shall keep a set of books consisting of Day Book, Ledger, Pay-Roll Book, Repair Book, and Pastor Fund Book. General Board and W. F. M. S. accounts shall be kept in separate books.

2. All expenditures and receipts shall be entered daily, item by item, in the Day Book, and the proper ledger accounts indicated. At the close of each month the total of each account shall be ascertained and transferred to the Ledger.

3. All accounts shall be entered from the Day-Book into the Ledger under their respective heads, *i.e.*, Salaries, Itineration, Schools, Rent, Repairs, Local Fund, Pastor Fund; and a balance shall be taken monthly.

4. In the Pay-Roll Book, a correct list of all paid

workers shall be kept, and on receiving his monthly pay each worker shall write after his name the amount he received and his signature. After each month's pay list, the Preacher-in-charge shall certify that each payee with his own hand has entered the amount received and his signature. If payment is made through a second party, the one receiving the pay shall give his own signature and the amount, and the Preacher-in-charge shall note the the fact in his entry.

5. In the Repair Book, the items in detail of repairs and new buildings which are too cumbrous for the Day Book shall be entered, and the totals as paid, transferred to the Day Book.

6. Under Schools an itemized account of receipts and expenditures for schools, and schools only, shall be kept. If desirable, the separate items may be kept with vouchers in a separate book, and only totals for the individual schools entered in the Day Book. Items of expenditure for periodicals for the Sunday School held in connection with a Day School, may be entered under this head.

7. Under Repairs only items of expense for repairs on existing buildings shall be entered, and these shall not exceed Rs. 200 on any one building without a specific appropriation. This account shall not be debited with expense for new buildings or additions to old ones without the order of the Finance Committee. When a new building is ordered by the Finance Committee an account called Building Account shall be opened, and all receipts and expenditures shall be entered in it.

Resolutions. (*Central Conference* 1898.)

Regarding Temperance Work.

Whereas, Intemperance is increasing among the various classes of India, and *whereas*, if we are to have an

intelligent Church we must educate the children and enlighten the mothers as to the effects of alcohol.

Resolved, that we emphasize the recommendation that the temperance lessons, published in the "White Ribbon" be taught in all our mission schools for both boys and girls, and that we recommend that as far as practicable W. C. T. Unions be organized especially among native women, and Loyal Temperance Legions among the children.

REGARDING EVANGELISTIC WORK.

Whereas, special Evangelistic Work for women as ordered by the last Central Conference has been attended with great success, we wish to emphasize and reiterate the report then passed, as follows :—

Resolved—1. That every district in the several Annual Conferences of Southern Asia form a band of three or more women from their most efficient available workers, whose duty it shall be to itinerate, visiting from village to village, and from house to house, especially where there are new converts.

2. That the workers in every station as far as possible plan for a special campaign each year in the villages connected with their station, and that all our workers consider the demands made upon us to save these women for the honour of Christ's name, and unite their workers and their prayers for this important work.

3. That the Auxiliary Missionary Societies be requested to devote as far as possible, a part or the whole of the funds raised to the expenses connected with this special work.

4. That we urge the authorities of the Woman's Foreign Missionary Society in America to send out to each Conference women who are specially fitted for evangelistic work, who can organize and superintend these bands of workers, and give all their time to this department of work.

MISCELLANEOUS.

In consideration of the great success attending work in Hindu *melas*, it has been suggested that such work form part of the regular work and that estimates to meet the necessary expenses be presented, the money to remain in the Treasury until needed.

Persons sending women to the Lucknow Home for Friendless Women, shall arrange with the Superintendent of the Home to pay the amount needed monthly for their support from station funds until notified that the woman's work is sufficient to provide for her needs.

All our workers should be instructed in the need of using all possible influence to prevent the marriage of our school girls before the age of sixteen.

It has been concluded that where English is taught in the zananas, a fee of not less than Re. 1 *per mensem* shall be required.

Concerning Prayer for the work.

We, as a Society, will devote the hour from twelve to one o'clock of each *Saturday* to special prayer for the blessing of God upon us, all our helpers, all the Native Christian women, and all the heathen women of India, especially those who come under our influence and instruction, that they may be speedily enlightened and saved. Should the hour mentioned be found inconvenient, each person will be at liberty to substitute any other hour of the same day.

FORM OF GENERAL STATISTICS OF THE W. F. M. S. FOR SOUTHERN ASIA.

Adopted by the Central Conference of 1898.

NAME OF STATION, OR DISTRICT:

Workers —

1. No. W. F. M. S. Missionaries*
2. ,, Associate ,, †
3. ,, Wives of Foriegn ,,
4. ,, ,, ,, Native members of Conference.

English Schools—

1. No. Teachers.
2. ,, Boarders
3. ,, Day pupils.

Vernacular Schools—

1. No Assistants.
2. ,, Teachers.
3. ,, Boarders
4. ,, Orphans.
5. ,, Day Scholars.

Training School—

1. No. Assistants.
2. ,, Teachers
3. ,, English Students.
4. ,, Native ,,

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* Including deaconesses sent out from home or formally elected at home.

† Including deaconesses taken on in India and those in charge of work and members of the Women's Conferenee.

Evangelistic Schools—

1. No. Teachers.
2. ,, Women taught.

Day Schools—

1. No. Schools.
2. ,, Teachers
3. ,, Pupils.

Sunday Schools—

1. No. Sunday Schools.
2. ,, Teachers.
3. ,, Pupils.

City and Village Work—

1. No. Assistants.
2. ,, Bible-Readers.
3. ,, Evangelist Teachers.
4. ,, Other workers.
5. ,, Homes visited.
6. ,, Mohallas ,,
7. ,, Villages ,,
8. ,, Baptized women and girls.
9. ,, Baptized during year.
10. ,, Unbaptized women in Christian families.

Medical Work—

1. No. Hospital Assistants.
2. ,, Under Medical training.
3. ,, Hospital patients.
4. ,, Dispensary ,,
5. ,, Out ,,
6. ,, Prescriptions.

AMOUNT RECEIVED IN SOUTHERN ASIA FOR THE WORK OF THE W. F. M. S.

NAME OF STATION OR DISTRICT.

Value of W. F. M. S. Property.

Receipts—

1. Grant-in-aid.
2. Donations and Subscriptions.
3. Tuition and Board, English Schools.
4. „ „ „ Vernacular Schools.
5. Local Missionary Society.
6. Sunday-School Collections.
7. Sales of Books and Papers.
8. Total received in each Station.
9. Total received in each District.

Remarks.